

# OKLAHOMA EPSCoR STATE CONFERENCE

*April 23, 2013 \* Wes Watkins Center \* Oklahoma State University*

## STUDENT HYBRID ORAL/POSTER COMPETITION RULES & GUIDELINES

### About the Competition

Undergraduate and graduate students who are performing research that is funded under the current OK EPSCoR RII award are invited to participate in a hybrid poster/oral presentation competition that will be held during the OK EPSCoR Annual State Conference on April 23, 2013, at the Wes Watkins Center in Stillwater.

The competition will include the three OK EPSCoR RII Award's bioenergy research focus areas: (1) feedstock development, (2) microbial conversion and (3) chemical conversion. A maximum of 25 students may register to participate in the competition.

The competition will begin at ~1 p.m. on April 23rd with oral presentations. Each participant will be given a maximum of three minutes to provide a clear and engaging overview of their poster to the conference audience. The three-minute presentation should be supported by a maximum of five PowerPoint slides. A PowerPoint template, which must be followed explicitly, will be provided to participants via email after they have submitted their abstracts and abstract forms to [gmler@okepscor.org](mailto:gmler@okepscor.org). All participants must use the provided template and are not to exceed the five-slide limit; photos and still graphics are allowed, but animation is not. Any variance from these guidelines will disqualify the participant. The final aspect of the student competition is a judged, scientific poster session.

First, second, and third place winners will be awarded distinguished plaques. The first and second place winners will receive travel funding to present their winning posters at the 2013 EPSCoR National Conference. Students must participate in both the oral presentation and poster session to qualify for an award.

### Rules and Guidelines

- Online registration and abstract submission deadline for the competition is April 5, 2013 (or when full).
- Participants must be undergraduate or graduate students only.
- Students must be presenting posters based on research they have performed under the current OK EPSCoR RII Award's funding.
- Students must participate in both the oral and poster presentation sessions.
- Maximum of 25 students may participate.
- Theme area must be indicated on student's abstract submission form, along with an indication that they wish to participate in the competition. Theme area must be one of the following: Feedstock Development, Microbial Conversion or Chemical Conversion.
- Students who indicate on their submitted abstract forms that they wish to participate in the hybrid poster/oral presentation competition will be sent a mandatory-use PowerPoint template via email after their registration and abstracts are received.
- Students will be given a maximum of three minutes each for their oral presentations, which should be designed to provide an overview of the research poster that they will present during the subsequent judged poster session.

## Student Hybrid Oral/Poster Competition Rules, Continued

- PowerPoint presentation submission deadline is April 10, 2013. If slides are not provided by that date, the student may not participate in the competition.
- No changes or updates may be made to slides after they are submitted.
- Flash drives may not be used on the day of the competition. EPSCoR will have students' slides uploaded to the site computer for the presentations.
- Students must use the provided five-slide PowerPoint template and not vary from that format. Any variance from the provided slide template or the use of more than five slides will disqualify the participant. Photos and still graphics may be used, but animation may not.
- Information provided in the students' slides must include: title, objectives, methods, results and conclusions, per the provided slide template.
- Presentation slides must be PC compatible.

## Abstract Preparation Guidelines

- Microsoft Word files only (.doc or .docx)
- Abstracts will not be edited for content. Authors should double-check for typographical or grammatical errors prior to submitting.
- 300 words maximum
- 1" margins (top/right/left/bottom)
- Arial 12 pt font
- Set line spacing at 1.5 for all text
- Align left and justify all text
- Title in bold/all caps
- List all authors' names and affiliations under title (double space between title and authors); underline name of primary poster presenter
- Save the file name as LastName\_FirstName.doc (i.e. If your name is John Smith, the file name will be "Smith\_John.doc")

## Poster Information

- 40" wide X 36" tall (larger posters not accepted)
- Presenters should bring their own attachment materials (tacks, etc.)

## Submission Instructions

1. Registration and abstract submission deadline is April 5, 2013.
2. Access the abstract form online at [www.okepscor.org](http://www.okepscor.org).
3. Submit your completed abstract/poster session form, along with your abstract, to [gmliller@okepscor.org](mailto:gmliller@okepscor.org) in MS Word format prior to the April 5 deadline.
4. Be sure to indicate your research category and your commitment to participate in the competition on your completed poster session form. Fill the form out completely.
5. Carefully review the competition rules, which are outlined above.
6. After submitting both your abstract and poster session form, you will receive (via email) the required oral presentation slide template.
7. **YOU MUST REGISTER FOR THE CONFERENCE ONLINE BY APRIL 5, IN ADDITION TO SUBMITTING YOUR ABSTRACT AND POSTER SESSION FORM VIA EMAIL.**
8. Submit your presentation slides, per the rules & template, to [gmliller@okepscor.org](mailto:gmliller@okepscor.org) no later than April 10. (Late submissions or presentations outside of the approved template & slide count will not be accepted.)

**For more information, contact Gina Miller, outreach coordinator, at [gmliller@okepscor.org](mailto:gmliller@okepscor.org) or 405.744.9964.**